



- (b) an appropriately qualified member or appropriately qualified members of Senate; or
  - (c) an appropriately qualified member or appropriately qualified members of the University's staff.
10. Any delegation of the functions by Senate will be either clearly minuted, within Regulations or in a list of standing functions delegated to a committee, members of Senate or members of the University Staff. These documents will specify the terms of reference, limits (including time or financial limits) or conditions on the exercise of such functions and the reporting arrangements.
  11. In the absence of the Vice-Chancellor, any functions delegated to him/her may be exercised by the Deputy Vice-Chancellor or a Pro Vice-Chancellor. The Vice-Chancellor may delegate functions given to him/her subject to any limits or conditions specified by Council or Senate, but any such sub-delegation must be set out in writing and shall include any limits (including time or financial limits) or conditions on the exercise of such sub-delegation and the reporting arrangements required. Functions which have been sub-delegated by the Vice-Chancellor shall be reported to the Secretary of Council as soon as practicable. Standing delegated functions shall be reviewed by Council annually.
  12. In the exercise of all delegated functions, committees and individuals must comply with the Charter, Statutes, financial regulations and all other University policies and procedures.
  13. The *Terms of Reference* for any delegation by Council or Senate and the list of standing functions delegated to Members of Council, members of Senate, or members of the University's staff will be subject to annual review by the body which delegated the function.
  14. The *Terms of Reference* of committees and the list of standing functions delegated will be included within the *Organisation of the University* document. Such Terms of Reference will be amended in the manner set out in that document which is subject to the delegated functions set out in this Regulation and as otherwise set out in the University's Charter and Statutes.

**Matters reserved to Council and which may not be delegated**

The list of matters in this annex may only be amended at a meeting of Council with the agreement of three-fourths present and voting, and having taken into account the views of Senate.

1. Constitutional Matters

- (a) The amendment or revocation of the Charter and making, amendment or revocation of Statutes (subject to Privy Council approval).
- (b)

