

Keith Jones

Debbie Foy

| SENATE        |                   |             |                   |
|---------------|-------------------|-------------|-------------------|
| DATE          | DATE              |             | for               |
| 13 Nov 2024   | 23 September 2024 | 9.00-10.30  | 11 September 2024 |
|               | 16 October 2024   | 14.00-16.30 | 2 October 2024    |
| 12 March 2025 | 20 November 2024  | 14.00-15.30 | 6 November 2024   |
|               | 18 December 2024  | 10.00-11.30 | 4 December 2024   |
|               | 22 January 2025   | 15.00-16.30 |                   |

requirements; Karen can provide advice and assistance in relation to adherence to the University’s Policy Framework (including whether or not the document you are drafting constitutes a policy), as well as on the use of the [University’s Policy Template](#). These papers need to be reviewed by the URIC Chair before they are considered at URIC, then will be reviewed by the University Executive

advance to allow Committee members sufficient reading time. Your cooperation in submitting papers on time is appreciated.

5. **New r** - . All URIC sub-committees are to provide an update for **each** URIC meeting; this should be a very brief summary of business from the last sub-committee meeting and/or of the work undertaken on behalf of the sub-committee since the last report. This information will be combined by the URIC Secretary into 1 paper called 'Reports from URIC sub-committees'.
6. **Senate.** If your paper needs Senate approval, please ensure it is considered at an appropriate URIC meeting (see table above). Once approved at URIC, the URIC Secretary will confirm the subsequent deadline for Senate papers.
7. All papers must use the URIC cover sheet which is available on the [URIC webpages](#). The template includes guidance on how to complete each section. Please do not insert N/A to any of the sections that