

Committee Management

Secretary

Katy Stoddard, Researcher Development Manager (SRS)

Minute Secretary

Shin-Yu Tseng, Researcher Development Coordinator (SRS)

Quorum

50% of voting members

Frequency of meetings

Three times a year, once each term

Reports to 02.0 To 04.0 To 2004 To 08.0 To 01.0 MC ETArtifact BC 1.05