

Applicant feedback, appeals and complaints for Masters students

Although we do not provide automatic feedback to every unsuccessful applicant, we are happy to provide written feedback upon request.

The following information provides details of the University's feedback policy, as well as details about the complaints and appeals procedures for applicants.

These policies and procedures would also apply to former students of the University who had been unsuccessful in gaining re-admission (whether to their former course or to another subject).

Feedback (defined as a request for information on why an application was turned down)

All applications to the University of Sussex are considered fairly, equally and in line with the University's admissions policy. 0 the (i)-2.152 (v)10.00804 (i)-6.[a]2.1101 4 (c)-17 13(v)105 ()-5e004 (o2.732 (q3900k (02)-d (b)5 (k)732 (q

pg.applicants@sussex.ac.uk

The request should include the applicant's full name (as declared in their application), applicant number and course(s) applied for. The letter/email should state that the applicant(s) is/are applying for entry to the programme.

A separate [fee status appeals](#) process exists for applicants who wish to challenge their fee status assessment.

Please note that it is not possible to appeal against the decision of the University's Criminal Convictions Panel. If you have declared a relevant criminal conviction and, following consideration by the Criminal Convictions Panel, the University has decided not to offer you a place (or to withdraw an existing offer), this decision is final.

Complaints (defined as a concern about an aspect of the admissions process, which is not necessarily connected to the selection decision)

Complaints are different to requests for feedback or appeals.

A complaint does not necessarily have to be in connection with a decision to turn down an applicant. A complaint is a concern about a particular procedure, an irregularity in the administration of an application, or a belief that a policy has not been correctly implemented. Complaints may cover any aspect of the admissions process and will normally focus on a specific issue or situation (which could include the feedback request). A complaint does not necessarily question the decision of the University, but raises a concern about how the selection process operated.

As with requests for feedback and appeals, the complaint must come from the applicant. The complaint must be submitted by the applicant to the University.

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